

A Motion for Minor Modification is a procedural device requested by a party to the case to bring “modifications that do not change the material facts upon which the Board based its original approval of the application” before the Board of Zoning Adjustment (BZA), pursuant to 11 DCMR §3129.6. Typically, minor modifications relate to technical corrections or inadvertent mistakes to approved final orders. Motions for Minor Modifications are placed on the Consent Calendar pursuant to § 3129.

INSTRUCTIONS

Any Motion for Minor Modification as provided by the District of Columbia Zoning Regulations (11 DCMR) that is not completed in accordance with the following instructions shall not be accepted.

1. At the time of filing this application before the BZA, the Maker of the Motion shall complete and submit a Form 126 - Board of Zoning Adjustment Fee Calculator and pay a filing fee in accordance with the BZA Schedule of Fees (11 DCMR § 3180), if applicable. (Check or money order is payable to the “D.C. Treasurer”; cash and credit/debit card payments will not be accepted.)
2. Forms must be completely filled out and must be typewritten or printed. All information shall be furnished by the Maker of the Motion for Minor Modification. If additional space is necessary, use separate sheets of 8 ½” x 11” paper to complete the form. (Drawings and plans may be no larger than 11” x 17”).
3. On a separate sheet of 8 ½” x 11” paper, state each reason why the Board of Zoning Adjustment (BZA) should grant your Motion for Minor Modification.
4. Submit one (1) original and fifteen (15) copies of all required forms and accompanying documents in person to the Office of Zoning at 441 4th Street, NW Suite 200-S, Washington, DC 20001.
5. At the time of filing, the Maker of the Motion is required to serve all Applicants, Appellants, Parties, Intervenors, and the Office of Planning on the above-referenced BZA case.



If you need a reasonable accommodation for a disability under the Americans with Disabilities Act (ADA) or Fair Housing Act, please complete Form 155 - Request for Reasonable Accommodation.



**BEFORE THE BOARD OF ZONING ADJUSTMENT
OF THE DISTRICT OF COLUMBIA**



FORM 152 – MOTION FOR MINOR MODIFICATION

Before completing this form, please review the instructions on the reverse side. Print or type all information unless otherwise indicated. All information must be completely filled out.

CASE NO.: 11-02, and 11-02A

Motion for Minor Modification to: Final Order Approved Plan Amount of Relief Other _____

Points and Authorities:

Below and/or on a separate sheet of 8 1/2" x 11" paper, state each and every reason why the Board of Zoning Adjustment (BZA) should grant your motion, including relevant references to the Zoning Regulations or Map.

The request for a minor modification the UDC campus master plan (Zoning Case 11-02/11-02A). The temporary modification will include allowing temporary trailers to be installed on their soccer field for a duration of two school years. With construction beginning in June 2016 and removal complete by September 1, 2018 as outlined in an agreed upon MOU attached.

CERTIFICATE OF SERVICE

I hereby certify that on this day of , 2016

I served a copy of the forgoing motion or request to each Applicant, Petitioner, Appellant, Party, Intervenor, and the Office of Planning on

the above referenced BZA case via: Mailed letter Hand delivery E-Mail Other _____

Signature:

Print Name: Jeff Bonvechio

Firm/Organization: Department of General Services

Address: 1250 U Street NW, Washington DC 20009

Phone No.: (202) 671.2397 **E-Mail:** adnan.mamoon@dc.gov

To be notified of hearing and decision: (Maker of Motion or Authorized Agent)

In the event an authorized agent files a motion on behalf of the Maker of the Motion, a letter signed by the Maker of the Motion authorizing the agent to act on his/her behalf shall accompany the notice of application, petition, or appeal.

Print Name: Jeff Bonvechio

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